

Funding Proposals, Grants and Special Projects

All Monetary Values:

All applications for funding grants and special projects must be submitted to the superintendent or designee for prior approval. Money that is received by the district through funding proposals, grants and special projects will be reported to the Board and will include an analysis of direct and indirect costs to the district. Said reporting will include information regarding the impact the received money had on student achievement.

Monetary Values At or Above \$50,000:

In addition to the above requirements, any money in the amount of \$50,000 or more, outside of general fund and capital reserve funds, that is to be applied for on behalf of the district for the support of the schools and/or for the enhancement of educational opportunities within the district, when time permits, must have Board approval before application for the money is requested.

Occasionally, grant opportunities arise in which the submission deadlines do not allow for prior Board approval. If, in the opinion of the superintendent, the submission deadline does not allow for prior Board approval, the grant application may be submitted without prior Board approval. Ratification by the Board shall occur as soon as possible after the grant application is filed or the grant application will be recalled.

A request to the Board for prior approval to apply for money will include an analysis of district cost and possible obligations beyond the initial funding and include those potential costs beyond the end of funding. The request will include comments regarding the potential value of the money to the district's vision.

Once an approved application has been prepared, the Board will have the opportunity to approve, change or deny the furthering of the application process.

Current practice codified 1984

Adopted: Date of Manual Adoption

Revised: December 1995

Revised: April 2001

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Mapleton Public Schools will aggressively pursue available grant opportunities to supplement our revenue stream. Assistance will be provided to staff members who desire to apply for local, state and federal grants.

- The District Grants Fiscal Manager (GFM) will keep abreast of grant availability and will regularly notify principals and directors of any upcoming grant opportunities that seem to hold promise for Mapleton.
- GFM will provide a global calendar of available grants with due dates, timelines, etc. posted on the district web page.
- GFM will provide assistance for buildings who are considering applying for a grant. This may be simply supplying data, helping construct the budget, or hiring a grant writer if the dollar amount warrants it.
- GFM will review all grant applications for accuracy and completeness. GFM will make principals aware whenever a Board Agenda item is required.
- GFM will arrange for the application to be reviewed by grant readers when necessary or when requested.

See Page DD-E for Process for Applying for Grants in Excess of \$50,000

Grant Application Process for Grants \$50,000 and Over

