

File: IC/ICA – R – 1  
School Year/School Calendar  
Adopted: June, 1997

State law requires a minimum number of hours of planned pupil-teacher instruction per year, exclusive of lunch, for each level of K-12 education. The specific requirements by level are: secondary, grades 7-12, 1080; elementary, grades 1-6, 998; and kindergarten, 450.

Parent-teacher conferences, staff inservice, and emergency closings may result in a reduction of the planned pupil-teacher instructional hours per year. However, the actual hours of pupil-teacher instruction may not be reduced to less than 1,056 hours for secondary students, 968 hours for elementary students, and 439 hours for kindergarten students.

### **Calculating School Hours**

The number of hours is based on the scheduled hours of the school day. If the school schedule declares that the school is in session from 7:30 until 2:30, and that lunch is ½ hour with passing time before and after lunch, then the amount of time for lunch is subtracted from the hours the school is in session. (7 hours - .5 hours = 6.5 hours/day.)

Passing time between classes may be counted as instructional time.

The school must also subtract time in excess of 24 hours that is scheduled for parent teacher conferences, staff inservice, student orientation (when the total student body is not present), evaluation and recording of grades, graduation ceremonies, and student scheduling when calculating the total number of hours scheduled for the school year.

### **Use of Hours for Parent Conferences or Inservice**

District elementary schools meeting the minimum requirement of scheduled hours will have 30 hours available for parent-teacher conferences, teacher inservice or emergency closings. Secondary schools meeting the minimum requirements of scheduled hours will have 24 hours available for parent-teacher conferences, teacher inservice or emergency closings. Mapleton Public Schools are expected to exceed the minimum required scheduled hours for pupil-teacher instruction.