

School Volunteers

Services of volunteers may be accepted by the Board, the superintendent, central office administrators, principals and assistant principals, directors or persons designated by them to handle this responsibility.

A volunteer is a person who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Such an adult volunteer worker shall serve only with Worker's Compensation and liability protection as provided by state law.

Volunteers may come from all backgrounds and all age groups and may include any persons willing to give their time to one purpose-helping students and school staffs. Volunteers may be involved in virtually every facet of the operation of the district from working with students on a one-to-one basis to performing tasks not involving students. Tasks may involve services in the library, classroom, athletics, music, school play, pre-kindergarten programs or assisting on field trips and similar activities.

Volunteers shall not teach but may reinforce skills taught by the professional staff. Volunteers shall not provide transportation to students in their personal automobiles for any school-sponsored activities without prior written approval.

At the discretion of the superintendent or designee, volunteers may be asked to complete a written application and such application shall then be approved in writing by the appropriate school personnel listed in paragraph one of this policy. The completed forms shall be retained in the files of the school official accepting the services of the volunteers.

It is recommended that volunteer application forms (IJOC-E) be used with non-parent, non-grandparent volunteers who have direct contact with individual students, possibly in unsupervised settings (i.e. such as volunteer coaches for athletics).

Adopted: January 21, 1992
Revised: February 27, 2001

LEGAL REFS.: C.R.S. 8-41-106 (Worker's Compensation Act)
C.R.S. 24-10-103(4)(a) (Colorado Governmental Immunity Act)

MAPLETON PUBLIC SCHOOLS

Adams County School District No. 1

SCHOOL VOLUNTEER/MENTOR APPLICATION FORM

Name of School: _____

School Address: _____

City, State, Zip: _____

Phone: _____

Coordinator/Contact: _____

Name _____

Address/State/Zip _____ Date _____

How many years have you resided in Colorado? ____ What state previously? _____

Social Security Number _____ Birth date _____

Personal Reference _____

Relationship _____ Phone _____

Current Employer _____

Address _____ Phone _____

Previous Employer _____

Address _____ Phone _____

Person to be notified in any emergency: _____

Address _____ Phone _____

Work or Volunteer Experiences _____

Skills, Hobbies, Interests _____

Volunteer/Mentor Application Form

Authorization for Reference Information

By my signature below, I authorize any person, including former employers, identified by me as a reference, to answer all questions that may be asked by the Adams County School District No. 1 in connection with my application to the district to serve as a volunteer in the schools.

Certification of Legal Information

Colorado Revised Statute, section 22-32-109.7, authorizes the District to ask the following question:

1. Have you ever been convicted of, pled nolo contendere (no contest) to, or received a deferred sentence or deferred prosecution for a felony, a misdemeanor crime involving unlawful sexual behavior, or unlawful behavior involving children?

If your answer is “Yes” to the above question, please provide the details, including a description of the felony or misdemeanor charge, the date of the disposition of the charge, and the court involved.

“I certify that the information in this application is true and complete to the best of my knowledge. I understand that the Adams County School District No. 1 may check my background, including obtaining a report from a reporting agency that may provide information concerning my character and qualifications to provide volunteer services for the School District.”

_____ Date

_____ Signature

School District Use Only

Background checked _____ Reference checked _____ Assignment _____

Comments: _____
